
3B

Information

Credentialing and Certificated Assignments Committee

Proposed Amendments to California Code of Regulations, Title 5 Section 80001 Pertaining to Definitions and Terms

Executive Summary: In an effort to keep the Commission's sections of California Code of Regulations current, Commission staff is presenting for review and update proposed amendments to Section 80001 pertaining to Definition and Terms including using the Commission's electronic documents as the official record.

Recommended Action: For information only.

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Strategic Plan Goal: 1

Promote educational excellence through the preparation and certification of professional educators

- ◆ Sustain high quality standards for the preparation of professional educators

February 2007

Proposed Amendments to California Code of Regulations, Title 5 Section 80001 Pertaining to Definitions and Terms

Introduction

In an effort to keep the Commission's sections of California Code of Regulations current, Commission staff is presenting Section 80001 pertaining to Definitions and Terms for review and update including the use of Commission's electronic documents as the official record.

Background

Section 80001 contains terms and definitions used by the Commission. The proposed changes update several outdated subsections. The main change is to amend subsection (e) concerning the credentials issued by the Commission.

Phase 1 of the Teacher Credentialing Service Improvement Project (TCSIP) was launched in October 2001, allowing teachers and administrators to view the status of applications on-line and provide public access to teachers' credentials on-line. This feature has proven to be very popular with over 1,000 hits per day on the website.

In February 2005, the Commission implemented the Credential Automation System Enterprise (CASE). This system replaced the database system and collects and stores all of the information related to the Commission's mandated credentialing functions. With the implementation of CASE, all credential and application history is stored in one database and can be viewed online via the secure lookup web page. The official document is the information provided on the Commission's online lookup page. The online display includes the document number, issuance date, and the recommending institution as applicable.

The next technology efficiency will take place in January 2008 when the Commission will no longer print credentials. Credentials will be only available online to view and print by the credential holder. The Commission will only post official documents online and will no longer print and provide a paper copy of the document.

Local employing agencies must keep records of appropriate certification for all individuals serving in a position that requires certification. Education Code section 44430 requires individuals to register their documents with their employing agency. County offices receive a download of credential information from the Commission for applicants who have noted a county of employment on their application. For all other certificated staff, the employing agency must obtain verification of certification held by their employees.

There has been reluctance on the part of some employing agencies to use the credential information on the Commission's website as official record of documents held. In subsection (e),

staff is proposing to add that the Commission's online lookup is the official record for credentials.

Proposed Amendments to Regulations

80001(c) The proposed change is to use the term "Chair" instead of "Chairman".

80001(d) The definition of the Commission is no longer found in Education Code section 44203(a) so the reference is deleted.

80001(e) Staff is proposing the addition of wording to make clear that the Commission's website is the official record of credentials issued.

80001(f) The definition of degree is no longer found in Education Code section 44203(a) so the reference is deleted.

80001(h) The Education Code section cited uses the term of Executive Director and the section is proposed to reflect the section cited.

80001(j) The proposed change is to use the term "Vice-Chair" instead of "Vice-Chairman".

Next Steps

The item will return as an action item at the next Commission meeting for the purpose of beginning the rulemaking file for submission to the Office of Administrative Law and scheduling a public hearing.

CALIFORNIA CODE OF REGULATIONS TITLE 5. EDUCATION DIVISION 8. COMMISSION ON TEACHER CREDENTIALING

§80001. Definitions and Terms.

For purposes of Part VIII:

- (a) "Applicant" means any applicant for a credential issued by the Commission.
- (b) "Application for a credential" includes an application for a credential, an application for a renewal of a credential, an application to add new authorizations to an existing credential, or a request to take any special action in relation to the issuance of a credential.
- (c) "Chairman" means the Chairman of the Commission pursuant to Education Code Section 44218.

- (d) "Commission" means the Commission on Teacher Credentialing as ~~defined in Education Code Section 44203(a) and as constituted under~~ established pursuant to Education Code Section 44210.
- (e) "Credential" means any credential, life diploma, permit, ~~certificate, waiver,~~ or document issued by, or under the jurisdiction of, the Commission which entitles the holder ~~thereof~~ to perform services for which certification qualifications are required. The official record of a credential includes any credential in a paper or electronic format, including, but not limited to, information obtained from the Commission's official website.
- (f) "Degree" means a baccalaureate or higher degree ~~as specified in Education Code Section 44259(a)~~ earned through an approved college or university, regardless of its title, when the degree program contains no less subject matter preparation than a similar degree in a subject field other than professional education in the same institution.
- (g) "Denial" includes the denial of any portion of an application for a credential, even though the requested credential is issued or renewed.
- (h) "Executive ~~Secretary~~ Director" means the Executive ~~Secretary~~ Director to the Commission pursuant to Education Code Section 44220.
- (i) "Issuance" means the granting of a credential based upon the application for or renewal of that credential.
- (j) "Vice-Chairman" means the Vice-Chairman ~~to~~ of the Commission.
- (k) "Professional" credential means a credential for which all statutory and regulatory requirements have been met, excluding credentials issued on partial, preliminary, or emergency bases. A "clear" credential means a professional credential as herein defined.
- (l) "Signature" or "signed" as used in this Chapter may include an electronic signature, as defined in Government Code section 16.5 and the California Code of Regulations, Title 2, Sections 22002 and 22005 or under any applicable state or federal law.
- (m) "Submitted" as used in this Chapter includes any documentation required by the Commission that is delivered in-person, via a delivery service or electronically.

Note: Authority cited: Section 44225, Education Code. Reference: Sections 44252, 44330, 44332.5, and 44267.5, Education Code.